

Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
June 21, 2023

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Heather Morrison, Megan Rock, Troy Cunningham, Stephen Bawks

ALSO PRESENT:

Eric Magness-Eubank, Library Director; David Joseph, Chesterfield Township Trustee Liaison; Hillary LaBonte, Accounting Administrator

ABSENT:

None

Approval of Agenda:

Motion by Trustee Goike to approve the meeting agenda. Support by Trustee Morrison.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the May 24, 2023, meeting, Cash Flow Summary for April 2023, YTD Budget Report for May 2023, Expense Report for May 2023, Director's Report, and Statistical Report for May 2023. Motion by Trustee Cunningham, with support by Trustee Rock to approve the Consent Agenda.

AYES: All

APPROVED

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Strategic Planning RFP" - Motion by Trustee Morrison to accept the proposal, with support by Trustee Goike to accept the proposal from Fast Forward Libraries for strategic planning consulting services, costing approximately \$28,000.

ROLL CALL VOTE

APPROVED

Megan Rock: Aye

Stephen Bawks: Aye

Annette Goike: Aye

Murney Bell: Aye

Troy Cunningham: Aye

Heather Morrison: Aye

MOTION CARRIED

Action Item 5B - "FY 2022 Audit" - Director Magness-Eubank updated the board on the status of the FY 2022 audit.

NO ACTION

Action Item 5C - "FY 2024 Budget Process" - Director Magness-Eubank provided updates on the 2024 budget process, including anticipated income and potential building maintenance expenses.

NO ACTION

New Business:

Action Item 6A - "2023 Mid-year" - Motion by Trustee Goike, with support by Trustee Morrison to support the motion to approve the 2023 budget amendments as submitted.

ROLL CALL VOTE

APPROVED

Megan Rock: Aye

Stephen Bawks: Aye

Annette Goike: Aye

Murney Bell: Aye

Troy Cunningham: Aye

Heather Morrison: Aye

MOTION CARRIED

Action Item 6B - "Investment Options" - Director Magness-Eubank informed the board of the maturity of the library's CD. The director reviewed different investment options for the board to consider. Motion by Trustee Goike, with support by Trustee Bawks to approve Scenario 5, to reinvest \$500,000 in a 1-year CD and \$500,000 in a 180-day CD, both at Comerica Bank.

ROLL CALL VOTE

APPROVED

Megan Rock: Aye

Stephen Bawks: Aye

Annette Goike: Aye

Murney Bell: Aye

Troy Cunningham: Aye

Heather Morrison: Abstained

MOTION CARRIED

PUBLIC COMMENT

PUBLIC COMMENTS

Township Trustee David Joseph stated that there was no news on the progress of the Sugarbush Elementary building purchase.

Adjournment:

ADJOURNMENT

Motion by Trustee Goike with support by Trustee Rock to adjourn at 6:57 p.m.

AYES: All

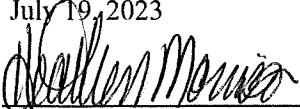
APPROVED

NAYS: None

MOTION CARRIED

Next Meeting Date:

July 19, 2023

A handwritten signature in cursive script, appearing to read "Heather Morrison", is written over a horizontal line.

Heather Morrison, Secretary